

From

The Director School Education,  
UT, Chandigarh

To

The Chairman,  
Central Board of Secondary Education,  
Shiksha Kendra 2, Community Centre,  
Preet Vihar, Delhi - 110092

Memo No. 1858

Dated Chandigarh, the 30-06-21

Subject:

**Request for grant of extension/renewal of affiliation of CBSE during the current academic session 2021-22 in respect of all Govt. High Schools/Govt. Model High Schools/Govt. Sr. Sec. Schools/Govt. Model Sr. Sec. Schools running under the control of Chandigarh Administration**

Please refer to the above noted subject

Sir,

In this connection, it is stated that CBSE has launched SARAS portal during this academic session i.e. 2021-22 for seeking extension of affiliation of Govt. Schools for the session 2021-22. The following mandatory documents are required to be uploaded on the SARAS portal:

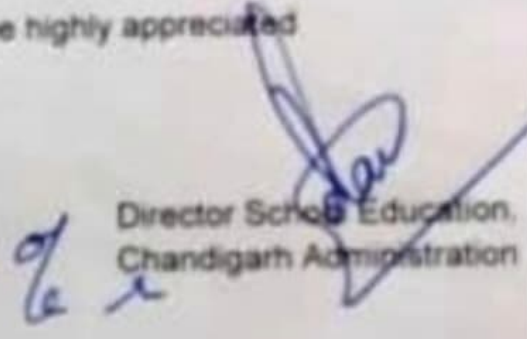
Sr. No.	Documents	Remarks
1	Copies of affiliation/upgradation letter and recent extension of affiliation, if any	Copy of affiliation issued by CBSE during the academic year 2020-21 will be submitted by Schools
2	Copies of societies/trust/company registration/renewal certificate as applicable	This does not relate to Govt. Schools
3	Copy of No Objection Certificate (NOC) issued, if applicable by the State Govt./UT	No objection certificate will be submitted by Schools
4	Copies of recognition certificate under RTE Act, 2009, and its renewal if applicable	All Govt. Schools are recognized by Education Department, Chandigarh Administration, Chandigarh
5	Copy of valid building safety certificate as per the national building code	The said certificate is still to be issued by the Competent Authority. There are certain documents required to be attached for obtaining the said certificates: 1. Land Certificate to be issued by the Estate Officer, UT, Chandigarh 2. Building safety certificate to be issued by the Engineering Department, UT, Chandigarh
6	Copy of valid fire safety certificate issued by the Competent Authority	The fire safety certificate is still to be issued by the Competent Authority. There are certain documents required to be attached such as: 1. No demand certificate in respect of property tax

		issued by the A.C. Tax, W.C. Chandigarh 2. PID Number issued by the M.C.C. 3. Mandatory map showing covered/uncovered area respect of the Schools issued by the Chief Architect
7	Copy of DEO Certificate submitted by the school for affiliation/upgradation/extension of affiliation or self certification by school	The said certificate will be submitted by Schools
8	Copies of valid water, health and sanitation certificates.	The said certificate will be submitted by Schools

Further to add that minimum 02 months time is required to obtain documents such as land certificate as well as fire certificate as the said certificates are issued by the various authorities as it is a lengthy process. As and when the said documents are issued by the competent authority the same will be supplied along with the requisite fee.

It is, therefore, requested that affiliation during the current session i.e. 2021-22 in favour of all Govt. High Schools/Govt. Model High Schools/Govt. Sr. Schools/Govt. Model Sr. Sec. Schools running under the control of Education Department Chandigarh Administration, Chandigarh may be accorded without any loss to the students. It is also certified that Education Department, Chandigarh Administration Chandigarh has no objection to the affiliation of all Govt. Schools with CBSE. On receipt of the said documents from the concerned department, the same will be supplied along with the prescribed fee.

Your cooperation in this regard will be highly appreciated

  
 Director School Education,  
 Chandigarh Administration

Despatcher (S)  
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 Sector-9, CHD.